

Terms and conditions for face to face lessons set out by HL Tutoring Services

Fees for tuition are paid **in advance** at the agreed rate. See the table below. Extra travel expenses are incurred for distances exceeding HL Tutoring Services' (LS5) location.

Payment frequency	Extra information	30 minutes	45 minutes	1 hour	Example for a 1 hour lesson
Weekly (PAYG)	Payments must be made a week before the lesson(s)	£30	£35	£40	£40
Monthly (4 lessons)	Payments must be made a week before each block of lessons	£25	£30	£35	£140 for 4 lessons
Termly (10 or more)	Payments are non-refundable and must be paid in full in advance (not individually)	£20	£25	£30	£300 for 10 lessons

I wish to pay for	<input type="checkbox"/> 30 minute	lessons on a	<input type="radio"/> <u>weekly</u>	basis.
	<input type="checkbox"/> 45 minute		<input type="radio"/> <u>monthly</u>	
	<input type="checkbox"/> 1 hour		<input type="radio"/> <u>termly</u>	

A non-refundable payment must be made a week before each lesson or block of lessons in order to secure the time and date of the lesson(s).

HL Tutoring Services reserves the right to charge the client the agreed lesson price if a lesson is cancelled with less than 24 hours of notice.

Lessons will always take place on the day and time agreed, unless it is rearranged for a mutually convenient time.

HL Tutoring Services will not complete assignments on behalf of the learner. Subjects will be taught generally.

HL Tutoring Services will not be held responsible for the academic success or lack of success demonstrated by the learner. HL Tutoring Services will do everything that HL Tutoring Services can to help the learner improve their skills but success cannot be guaranteed.

I hereby agree to the terms and conditions written above.

Student name: _____

Parent name if applicable _____

Signature: _____

Date: _____